

How to Apply Visit Furman 

ABOUT ACADEMICS Give Parents Alumni News MyFurman

ADMISSIONS TUITION & AID CAMPUS LIFE ATHLETICS
Catalog Navigation

[ARCHIVED CATALOG]



Non-Academic Administrative Policies

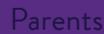
- Alcohol
- Bias Incident Response & Support
- Brand and Licensing Use
- Ethics Policy
- Inclement Weather
- Posting and Solicitation
- Risk Management/Off-Campus Programs and Release Forms
- Sexual Misconduct Policy
- Tailgating at Major Athletic Events
- Use of University Space
- Whistleblower Policy

Alcohol










members of the University
risky drinking behaviors.

II. Applicability

This policy applies to the consumption, possession, service, and sale of alcoholic beverages on University property (regardless of the sponsor or the source of funds), to all Events sponsored by the University or for which alcohol is purchased using University funds (regardless of the location of the Event), and to all Student Events (regardless of the location of the Event). It applies to all members of the University community and visitors to the campus (including but not limited to faculty, staff, students, guests, and alumni).

III. Definitions

As used in this policy, the following terms have the meanings given to them below.

The “Appropriate Vice President” means:

- for Event organizers who are faculty members, the Vice President for Academic Affairs and Provost or an authorized designee;
- for Event organizers who are staff, the Vice President overseeing the division in which the Event organizer works or an authorized designee;
- for Student Event organizers, the Vice President for Student Life or an authorized designee;
- for Event organizers who are members of the President’s senior administrative team (including the President), the Event organizer;
- for Event organizers who report to the President and are not members of the President’s senior administrative team, the President; and
- for third-party Event organizers (i.e., organizations or individuals who are neither employed by nor enrolled at the University), the Vice President for Finance and Administration (or an authorized designee) or the appropriate Facility Operator (as that term is defined in the [Use of University Space](#) policy).



How to Apply

Visit Furman

ABOUT

ACADEMICS

Give

Parents

Alumni

News

MyFurman

executed by one or more students or that a reasonable person would conclude is primarily planned, funded, and/or executed by one or more students, regardless of whether the students are operating as a recognized student organization pursuant to the Student Organization Policies and Procedures [Inactive].

“Third-party Vendor” means a vendor or bartender holding a valid license to serve or sell alcohol issued by the South Carolina Department of Revenue. Third-party Vendors serving and selling alcohol at Events On Campus must be approved by the Vice President for Finance and Administration in order to operate On Campus and must provide a copy of their current license and proof of insurance naming the University as an additional insured/loss payee under their general commercial liability policy.

IV. Policy Details

A. Compliance with Laws

All possession, consumption, service, and sale of alcohol must be in accordance with applicable South Carolina state laws. All individuals are expected to understand such laws and ensure that they do not violate them. It is also the responsibility of each individual to ensure that the University does not, through such person’s actions, violate the law.

The following is a brief synopsis of certain laws in effect at the time of the adoption of this policy. For detailed and updated information on the laws of the State of South Carolina, please consult the [South Carolina Code of Laws](#).

- Underage Consumption: It is unlawful for a person under the age of 21 to purchase, attempt to purchase, consume, or knowingly possess alcoholic liquors, beer, ale, porter, wine, or other similar malt or fermented beverage.
- Driving Under the Influence (DUI): It is unlawful for a person to drive a motor vehicle within the State of South Carolina while under the influence of alcohol.



[How to Apply](#)[Visit Furman](#)[ABOUT](#)[ACADEMICS](#)[Give](#)[Parents](#)[Alumni](#)[News](#)[MyFurman](#)

o transfer or give to a
 olic liquors in the State of

- **False Information About Age:** It is unlawful for a person to whom beer or wine cannot be lawfully sold to knowingly give false information concerning his age for the purpose of purchasing beer or wine.

As sworn officers of the State of South Carolina, the Furman University Police Department may enforce these and other state laws.

Campus Security Authorities (“CSAs”) are reminded that they are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the “Clery Act”) to report to University Police allegations of Clery Act crimes that they receive or observe, which include liquor law violations. For more information regarding CSA reporting requirements, contact University Police.

B. Compliance with University Requirements

All possession, consumption, service, and sale of alcohol must be in accordance with applicable University requirements, including those set forth in this policy.

1. **Possession of Alcohol On Campus.** Individuals may only be in possession of alcohol On Campus as follows:
 1. At an Event, pursuant to the provisions of this policy and the [Use of University Space](#) policy,
 2. While tailgating at a major athletic Event, pursuant to the provisions of this policy and the [Tailgating at Major Athletic Events](#) policy and Student Tailgates [Inactive] policy,
 3. At a restaurant or venue On Campus, such as the Paddock, when the individual has purchased alcohol from the restaurant or venue and pursuant to the provisions of this policy, or
 4. For students, pursuant to the provisions of this policy and as provided in the Student Handbook , including but not limited to the Student Organization Policies and Procedures [Inactive] , the student Alcohol [Inactive] policy, and the Student Tailgates [Inactive] policy. 

[How to Apply](#)[Visit Furman](#)[ABOUT](#)[ACADEMICS](#)[Give](#)[Parents](#)[Alumni](#)[News](#)[MyFurman](#)

...wise required by the **Use**
University Police be notified
...sumed, whether or not

their presence is required at the Event.

2. Required Approvals.

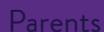
1. Event Approval. All Events, whether on or off campus, at which alcohol will be served, sold, or consumed must be approved by the Appropriate Vice President, with the exception of Events held at the following locations On Campus, which do not require approval of an Appropriate Vice President, provided that alcohol is served or sold by an approved Third-party Vendor:

1. The Amphitheatre;
2. Cherrydale Alumni House;
3. Hartness Pavilion;
4. The Trustee and Faculty Dining Rooms;
5. Furman University Golf Course;
6. The Garden Room of the Chapel;
7. Herring Center for Continuing Education;
8. The Football Stadium;
9. Timmons Arena;
10. The David E. Shi Institute for Sustainability;
11. The Vinings Clubhouse;
12. Trone Student Center; and
13. Younts Conference Center.










...ally, ...nces, ...per ...
 Conference Center at
 ...vance by the Appropriate
 ...nts that it would be rea-
 sonable to expect that students would attend), liquor and spirits may be sold and served at
 Events Off Campus.

3. *Event Requirements and Recommendations.*

1. Consumption of alcoholic beverages is permitted only by, and alcoholic beverages may be served or sold only by and to, persons of legal drinking age.
2. Individuals selling or serving alcohol may not consume alcohol.
3. Except as otherwise permitted by applicable University policy, alcohol must be purchased from a Third-party Vendor (i.e., it may not be purchased by the sponsor of the Event and provided to the Third-party Vendor to be served), with the exception of alcohol donated to the University pursuant to its [Gift Acceptance Policy](#), which may be delivered to the Third-party Vendor to be served.
4. Except as otherwise permitted by applicable University policy, any service or sale of alcohol must be by a Third-party Vendor. This is true regardless of whether the vendor is supplying the alcohol or simply serving the alcohol. For Events that are Off Campus, Event organizers are responsible for ensuring that off-campus vendors hold the requisite license. (For convenience, a list of off-campus Third-party Vendors whose licenses have already been provided to the University is available from the Office of Student Involvement and Inclusion.) All Event organizers and attendees must abide by the rules of the Third-party Vendor with respect to the service or sale of alcohol to the extent that those rules are more restrictive than those set forth in this policy.
5. Except as otherwise permitted by applicable University policy, Events may not be BYOB (i.e., alcohol must be served or sold at the Event and cannot be brought to the Event, even by an individual of legal drinking age), and no outside beverages may be brought into an Event.



How to Apply

Visit Furman

ABOUT

ACADEMICS

Give

Parents

Alumni

News

MyFurman

ent pursuant to Section
recommended to be beer and
off-campus Events with
the approval of the appropriate Vice President(s) as set forth in Section IV(B)(2)(c)(ii)
above.

- 9. At all Student Events with alcohol and all Events with alcohol that it would be reasonable to expect that students would attend, event organizers must ensure that there is a method for identifying attendees as of legal drinking age or not.
- 10. Student Events that serve or sell alcohol or at which alcohol is consumed must follow the Student Organization Policies and Procedures [Inactive] regardless of whether the Event organizers are operating as a recognized student organization (as defined in such Policies and Procedures).
- 4. *Storage Management.* Unconsumed alcohol purchased from a Third-party Vendor must be returned to the Third-party Vendor for storage or disposal following an Event. Unopened, donated alcohol must be stored in Farmer Hall, Cherrydale Alumni House, or the President’s Suite at Paladin Stadium, as appropriate, before and after an Event. Opened, donated alcohol must be disposed of following an Event. Employees and other Event attendees may not take unconsumed alcohol home with them (whether the alcohol is opened or unopened).

C. Failure to Comply with Policy

Violations of this policy can result in both criminal prosecution and University action pursuant to applicable policy, including dismissal from the University.

D. Other Policies

This policy applies in addition to, and not in lieu of, other applicable University policies, including but not limited to the following:

- The [Use of University Space](#) policy.



[How to Apply](#)[Visit Furman](#)[ABOUT](#)[ACADEMICS](#)[Give](#)[Parents](#)[Alumni](#)[News](#)[MyFurman](#)

nt may be held responsi-

Bias Incident Response & Support

I. Bias Incident Response & Support Team

The Bias Incident Response & Support (BIRS) Team includes the Chief Diversity Officer; Assistant Dean of Student Conduct; Title IX & ADA/Section 504 Coordinator; Associate Vice President for Spiritual Life/University Chaplain; Associate Dean of Diversity, Equity and Inclusive Excellence; Associate Vice President for Human Resources; Associate Dean and Director of Housing and Residence Life; Associate Dean and Director of the Center for Inclusive Communities; and other members of the university community as appropriate. The BIRS Team oversees the following BIRS plan, partners with the Furman Police and other campus partners as appropriate, and works with University Communications to update the campus community.

II. Purpose

Furman University emphasizes the worth of all people. Acts that violate this core value will not be tolerated. Accordingly, Furman has implemented a Bias Incident Response & Support (BIRS) plan that is managed by the BIRS Team. The BIRS team addresses bias incidents occurring within the University community that involve students, staff, faculty, alumni, and visitors to campus.

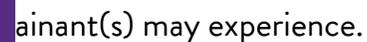
BIRS is not a disciplinary procedure and does not investigate, arbitrate, or replace other Furman procedures or services, nor does it override the responsibility or authority of any University office designated to address complaints of alleged discrimination, harassment or hate crimes. Its purpose is to supplement and work with campus units to connect those who have experienced an act of bias (or those who have witnessed such an act) with appropriate support and resources. Furthermore, the BIRS team works with campus units and offices to coordinate the response to incidents that are likely to affect the campus climate. 









Sample responses offered by the BIRS plan include:

- Communicating with appropriate campus offices to initiate appropriate investigative and disciplinary processes for violations of University policy;
- Arranging mediation via appropriate campus or community offices (when appropriate);
- Working with University Communications to notify the campus of bias incidents (when appropriate);
- Supporting campus units in the facilitation of dialogues, awareness campaigns, and similar initiatives, across campus and/or in targeted populations;
- Tracking trends to develop interventions and preventative strategies; and
- Other measures designed to stop biased behavior and prevent reoccurrence.

Concurrent with the BIRS plan, the University may conduct investigations into violations of University policy using existing processes such as, but not limited to, the Sexual Misconduct Policy, the Student Disability Grievance Procedure, Student Conduct Procedures, or University Grievance procedures.

III. Definition of a Bias Incident

Bias is a preconceived, negative attitude or belief about a person or group based on their race, color, national origin, sex, sexual orientation, gender, gender identity, pregnancy, disability, age, religion, veteran status, or any other characteristic or status protected by applicable local, state, or federal law. Biased behavior is antithetical to the University's values and affirmation of diversity and inclusion as described in the Furman University [Nondiscrimination Policy](#).

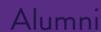
The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or Clery Act of 1990 establishes federal guidelines to determine whether a bias incident reaches the threshold of a hate crime. All hate crimes are bias incidents, but not all bias incidents are hate crimes.













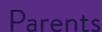
biased behavior can be
are not exhaustive; rather,
may fall short of hate crimes

- Comments that express harmful stereotypes about the above categories, e.g., jokes about religious practices.
- Words or symbols on a residence hall room message/dry erase board that express bias against the above categories, e.g., sexist or racist language or images.
- T-shirts promoting a campus party with language or imagery that objectify women, e.g., messaging that portrays women primarily or exclusively as objects of physical/sexual gratification.
- Students posting fliers for the organizational meeting of a new white supremacist student organization.
- Display or use of epithets or slurs;
- Culturally offensive gestures;
- Theme parties that encourage people to wear costumes or act in ways that reinforce stereotypes or are otherwise demeaning; or
- Electronic, physical, verbal, or graphic threats or intimidation.
- Vandalism or defacement of personal or university property (e.g. drawing swastikas, hanging nooses, erecting burning crosses, etc.);
- Display or use of epithets or slurs;
- Culturally offensive gestures;
- Theme parties that encourage people to wear costumes or act in ways that reinforce stereotypes or are otherwise demeaning; or
- Electronic, physical, verbal, or graphic threats or intimidation.










ture, do not erase it.

such as physical injury, damaged property, or a license plate.

- If the incident is verbal, please write down exactly what was said to the best of your recollection.
- Ascertain/retain the contact information of any possible witnesses.

V. Procedures for Reporting Bias Incidents

Students, staff, faculty and visitors to campus who perceive that they have experienced a bias incident, as well as those who are witnesses to a bias incident, are urged to report it immediately by one of the following means:

- Complete the [Online Report](#)
- Complete an in-person report to:
 - Associate Dean of Diversity, Equity and Inclusive Excellence (faculty), [864-294-2007](tel:864-294-2007), Administration Building 200B
 - Furman Police (faculty, staff, student, or visitor to campus), [864-294-2111](tel:864-294-2111), Estridge Commons
 - Human Resources (faculty or staff), [864-294-2217](tel:864-294-2217), 5013 Old Buncombe Road, Suite D (next to the Walmart Neighborhood Market)
 - Student Life (student), [864-294-2202](tel:864-294-2202), Suite 215 Trone Student Center
- Anonymously via:
 - Furman's Campus Conduct Hotline, [866-943-5787](tel:866-943-5787)
 - The Live Safe App available for iPhone or Android (choose Furman as School or Agency)

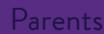
The University will address bias incidents reported anonymously based on the information provided, though an anonymous report may hinder the ability to respond effectively.

VI. Confidential University Resources











- A University Ombudsperson - visit <https://www.furman.edu/academics/faculty-staff-ombuds/contact/> for more information.

VII. BIRS Plan Implementation

- All reports received will be reviewed by the BIRS Team Coordinator and Title IX & ADA/Section 504 Coordinator. Both coordinators will promptly engage with the appropriate members of the BIRS Team for consultation in response to bias incidents.
- Complainant(s) are identified as an individual or group who files a bias incident report. Complainant(s) will be contacted within one (1) to three (3) business days by a BIRS Team Member.
- A BIRS Team Member will offer to connect a complainant with appropriate support personnel at the University, which include the following:
 - Student complainants: Student Success Coordinators, the Office of Spiritual Life and/or the Counseling Center
 - Staff complainants: Staff Ombudsperson and/or the Office of Spiritual Life
 - Faculty complainants: Faculty Ombudsperson and/or the Office of Spiritual Life
- The BIRS Team Coordinator may convene additional members of the University to make recommendations regarding response and support. If warranted by the severity of the incident, a University response to the incident will be developed and implemented in a timely manner.
- The BIRS Team Coordinator will maintain a record of the incident, support, and response. Data of reported bias incidents will be shared with the university community each semester.

Brand and Licensing Use



[How to Apply](#)[Visit Furman](#)[ABOUT](#)[ACADEMICS](#)[Give](#)[Parents](#)[Alumni](#)[News](#)[MyFurman](#)

uct. Accordingly, this Policy applies to all positions and activities, conducted by the University, in its interest. It applies to all

Employees. This Policy is not intended to replace existing policies and procedures or those that may be adopted in the future; rather, it is intended to complement and be read in conjunction with such policies and procedures. This Policy is also not intended to address or provide an answer to every situation; rather, the principles set forth herein are intended to guide Employees in identifying and resolving issues of ethical conduct that may arise in the course of their various transactions and relationships with others. Employees are expected to make ethical decisions, and they are encouraged to consult their supervisors or the Vice President over their departments when issues arise that they need assistance in addressing. For purposes of this Policy, the term “Employee” means and includes all employees of the University, including part-time employees, temporary employees, and any person under an employment contract or similar arrangement with the University, and shall, for purposes of this Policy only, include volunteers.

II. Ethical Principles

1. **Respect.** Employees will nurture a climate of respect, fairness, and civility toward others even in the face of disagreement.
2. **Honesty and Integrity.** Employees will act and communicate truthfully and candidly. Employees will make decisions based on the greater good and conduct themselves free from personal conflicts or appearances of impropriety or self-dealing.
3. **Confidentiality.** Employees will respect other individuals’ privacy and will treat as confidential all information that is designated as confidential or that they should reasonably understand to be confidential in nature. Such information includes but is not limited to education records pursuant to the Family Educational Rights and Privacy Act and its implementing regulations.
4. **Stewardship.** Employees will use University resources in a wise and prudent manner in order to achieve the University’s educational mission and strategic objectives. Employees will not use University resources for personal benefit or gain.



[How to Apply](#)[Visit Furman](#)

/ contacting the
confidential and

[ABOUT](#)[ACADEMICS](#)[Give](#)[Parents](#)[Alumni](#)[News](#)[MyFurman](#)

IV. Modifications and Amendments

The University may modify or amend this Policy from time to time as it may deem necessary and appropriate.

Inclement Weather

Decision-making process and notification

The Provost and the Vice President for Academic Affairs is responsible for decisions to cancel, delay, or modify class schedules due to inclement weather. They rely on the University Police and the National Weather Service for information on weather and road conditions affecting the campus. Scheduled cancellations or modifications due to inclement weather are typically made by 10:00 p.m. on the preceding day, or no later than 6:00 a.m. on the day the inclement weather is expected. During inclement weather common sense safety precautions should be taken - if you are unable to safely travel to or across campus, then please stay put. If the decision is made to cancel, delay, or otherwise modify class schedules due to inclement weather, the University will use the following means to communicate with students, faculty, and staff:

- University Communications will notify local radio and TV stations.
- University Communications will post decisions on Furman's web page.
- University Police will send email and text messages through the Furman Emergency Alert System. To confirm your emergency contact number visit [MyFurman](#).
- University Police will maintain a recorded message on the University's Weather line: [864-294-3766](tel:864-294-3766).



[How to Apply](#)[Visit Furman](#)[ABOUT](#)[ACADEMICS](#)[Give](#)[Parents](#)[Alumni](#)[News](#)[MyFurman](#)

...c time for the start of classes and reporting to work. These times will be based on one of the class starting times as outlined below. Students should go to the class that starts at the time the University has opened.

- Monday, Wednesday, and Friday - 8:30 a.m., 9:30 a.m., 10:30 a.m. or 11:30 a.m.
- Tuesday and Thursday - 8:30 a.m., 10:00 a.m., or 11:30 a.m.
- Decisions about evening classes are made separate from day classes.

Campus activities

If inclement weather affecting road conditions occurs during the weekday afternoon or on a weekend, individuals will be advised to contact sponsors of various campus events and activities for information regarding delays or cancellations.

Special work requirements

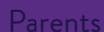
Some areas on campus (i.e. University Police, Student Health Center, Trone Student Center, Dining Hall, Housing and Residence Life, Library and Facilities Services) must continue to provide services. Each of these areas has developed staffing plans for inclement weather and should review their plan with all employees in their department at this time. During a campus closure due to inclement weather, employees should remain at home unless directed by their supervisor to report for work.

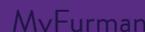
Posting and Solicitation

The University recognizes the need for registered student groups and other University sanctioned organizations and individuals to communicate their activities, services, and ideas to the campus community 





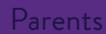
Questions about any part of this policy should be referred to the Office of Student Life. This policy applies in addition to Housing & Residence Life policies regarding windows.

The following guidelines are intended to outline the procedures by which such organizations and individuals can display and promote campus-related events and programs.

1. Promotion of illegal drugs or any other illegal activities in text, graphic or any other form is prohibited. Promotion of alcohol is prohibited except when previously approved by the Dean of Students Office.
2. Individuals or groups found damaging or tampering with another group's publicity prior to an event's occurrence, for any reason, unless otherwise instructed to remove the publicity, will potentially lose the privilege of posting publicity through that medium in the future and may be addressed through the appropriate University disciplinary process.
3. Materials should not overlap or conceal other items. Persons who post are asked to be considerate of others who have posted. Posting is on a first-come, first-served basis, and is dependent upon space limitations.
4. Signs may be posted on bulletin boards in any academic building. Signs posted elsewhere in academic buildings will be removed.
5. Chalking may only occur on exterior sidewalks or roads not commonly used for vehicle traffic. Chalking building walls, interiors of buildings, or roads commonly used for traffic is not allowed.
6. Signs cannot be posted on exterior doors, windows, floors or painted surfaces. Signs, posters and banners may not be displayed outdoors unless approved by the Office of Student Life.
7. Signs or fliers to be posted in the Trone Student Center stairwell mezzanine or in the PalaDen must be brought to the Information Center in the Hill Atrium and left with the attendant to be displayed. Fliers/signs must be 8-1/2" x 11" or 11" x 14" in size, and will be posted for two weeks, or until the end of the event, whichever comes first. Only one flyer per organization per event may be displayed in each area. Digital fliers may be submitted to the Office of Student Involvement and Engagement for posting on digital displays. 








24 hours after the event

and the bulletin boards at the entrance of the dining hall. Banners must be approved, hung, and removed at the manager's discretion. Additional regulations include the following:

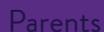
- No on-table promotions are allowed in any Dining Services operation except for Dining Services events.
- Informational fliers may be posted on the bulletin boards located at the entrances to the dining hall.
- Banners may not be any longer than floor level of the dining hall mezzanine.
- Banners may not be hung on railings.
- All banners must be dated, indicating the day the banner is hung. Banners will be removed after 7 days. If an individual and/or group wishes to keep the banner, it is the responsibility of the individual and/or group to return to the Dining Hall within the 7-day time period to take down the banner. Writing "do not move" on the banner does not grant the banner permanent residence.
- Dining Services is not responsible for hanging banners or deciding which banners are hung in which spot.
- Dining Services is not responsible for any lost or stolen banners.
- When setting up or removing a banner, all trash must be cleaned up by individual and/or group.

Violation of the Posting Policy may result in the removal of the items. Additionally, sponsoring individuals and/or organizations may be subject to follow-up with the Vice President for Student Life and/or designee. Responsibility for interpreting the University Posting Policy shall reside with the Vice President for Student Life and/or designee.










with off-campus programs to best protect the or assessing the risks involved with the management of their off-campus programs and for collecting and maintaining files of Consent, General Release, and Indemnity Agreements according to the following guidelines. Risk Management and off campus programs are described in File 367.5 of the University Policies and Procedures.

1. Consent, General Release, and Indemnity Agreements are not required for faculty and staff travel. Furman employees are covered by insurance and this coverage includes General Liability, Foreign Liability, Excess Liability, and Workers' Compensation insurance.
2. Consent, General Release, and Indemnity Agreements are required any time a student leaves campus as part of some Furman-related course, organization, or activity. This includes, but is not limited to, internships, off-campus research, courses involved in service learning, and class field trips. In addition, this applies to activities that are not officially sponsored by the University if the off-campus activity or event is directed by or required by a University official/employee.
3. Signatory Requirements:
 - Consent, General Requirement, and Indemnity Agreements for students traveling to other countries, and all students under the age of 18 will require the signatures of parents or guardians.
 - Consent, General Release, and Indemnity Agreements for students 18 and older who are traveling within the United States will require the signature of the student traveler only.
4. Courses or programs that require students to leave campus several times during the term for field trips or similar activities may fulfill this requirement by securing one release at the beginning of the term. The release should be clearly worded to cover the activity for the full term of the course or program. Two examples of this are intern programs that require repetitive visits, and Heller Service Corps travel.
5. Basic information required of all off campus programs, provides a “release” section, the language of which should not be altered unless approved by the Risk Manager or Legal Counsel. Additional space is provided for the program director to include other important provisions and agreements 

[How to Apply](#)[Visit Furman](#)[ABOUT](#)[ACADEMICS](#)[Give](#)[Parents](#)[Alumni](#)[News](#)[MyFurman](#)

Tailgating at Major Athletic Events

Furman University provides the opportunity for tailgating at approved venues on the Furman campus for football and other major athletic events. University Athletics, on consultation with University Police, is responsible for designating activities as a major athletic event. The requirements established for tailgating are intended to ensure a safe and enjoyable environment for students, alumni and guests.

Tailgating is permitted for alumni and campus guests (Non-Student Tailgaters) in the athletic event parking lots adjacent to an individual's parking space as designated by the Athletics Department and/or Furman Police Department. Tailgating that is not adjacent to a parking space must be reserved by registering 14 days in advance with the [Athletics Department](#).

Non-Student Tailgaters will be permitted to set-up no more than four (4) hours prior to the start of the athletic event. Tailgating ends at the start of the athletic event. The tailgate area must be cleaned up, all belongings removed (i.e. furniture) and Furman-provided tents lowered no later than two (2) hours after the conclusion of the athletic event. Rented tables and chairs may be left for Facilities Services to collect.

Open alcohol containers are only permitted for Non-Student Tailgaters who are 21 and older in the area adjacent to an individual's parking space as set out above. Students may only consume alcohol in the designated location for student tailgating (see [Student Tailgates \[Inactive\]](#)).

- Non-Student tailgating is strictly a “BYOB” event in which individuals who choose to bring their own alcoholic beverages, limited only to beer and wine products, are solely responsible for their disposition and individually assume all liability associated with their choices.
- Individuals are responsible for and expected to follow all federal, state, and local laws, as well as students must abide by the Student Conduct Code and all student organization, group and team policies.

The following behaviors are strictly prohibited:



[How to Apply](#)[Visit Furman](#)[Adaptive to the Furman](#)[ABOUT](#)[ACADEMICS](#)[Give](#)[Parents](#)[Alumni](#)[News](#)[MyFurman](#)

- Staking tents is prohibited. Tents may be held down with sandbags or weights. Shallow sprinkler, electric and natural gas lines run under all tailgating areas.
- Electrical extension cords may not be run across sidewalks or roads.
- Charcoal grills are prohibited. Gas grills are permitted and a fire extinguisher is required.
- Tables, chairs, and tents may not be removed from other tailgate spots.
- Trash must be placed in the provided trash bins or bagged and left next to the trash bins.

Music

All individuals are expected to be good neighbors. Individuals who feel their neighbor's music is too loud and/or offensive are encouraged to talk with their neighbors about the disturbance and/or contact the Furman Police if the disturbance fails to cease. Individuals are expected to comply with reasonable requests.

Catering

Catering is available (not required) through Furman Catering. Click [here](#) to order online. Orders must be received by 2:00 p.m. at least three (3) business days before the athletic event.

Enforcement

Non-Student Tailgaters in violation of the tailgating policies are subject to action taken by the Furman Police and/or local law enforcement, to include being trespassed from University property. Students in violation of the tailgating policies are subject to action taken by the Furman Police and/or local law enforcement, as well as University disciplinary action as outlined in the Student Handbook.

Further guidelines for students, student organizations, groups and teams are available at Student Tailgates [[Inactive](#)].



[How to Apply](#)[Visit Furman](#)[ABOUT](#)[ACADEMICS](#)[Give](#)[Parents](#)[Alumni](#)[News](#)[MyFurman](#)

ed this policy and its focus University Space. However, request for the use of its space that in the University's sole discretion is either inconsistent with the mission, character, and values of the University, or that may present potential or actual adverse logistic or administrative conditions including, but not limited to, any safety or security concerns. The right of refusal for the use of University Space includes the cancellation of an Event. Note that this policy is not intended to nor should it conflict with the academic freedom of Furman's faculty.

2. Definitions

An **Event** is broadly defined and interpreted by the University as any planned gathering of individuals or groups, including, but not limited to, performances, forums, rallies, dances, speakers, conferences, concerts, lectures, social functions, celebrations, protests, and other presentations.

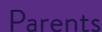
The following activities are expressly excluded from the definition of an Event for the purposes of this policy:

1. Academic courses offered by the University;
2. Individual or group academic study sessions;
3. Meetings of the Board of Trustees of the University;
4. NCAA-sanctioned athletic events;
5. Faculty meetings;
6. Staff and Administration meetings;
7. Recognized Student Organization meetings;
8. University Commencement, Baccalaureate, and Convocations;
9. Camps, conferences, and weddings approved by the Director of Conference & Event Services;
10. Tailgating, which is addressed by a separate policy that can be found [here](#);
11. University alumni events, provided that they are planned, organized, and supervised by University personnel acting within the scope of their employment; and










the organization or person

is primarily responsible for it.

A **Facility Operator** is a University employee who has primary decision-making responsibility for a University Space and includes, but is not limited to, staff in Athletics, Chaplaincy, Conference & Event Services, McAlister Auditorium, Office of Student Involvement & Inclusion, and Registrar.

An **Internal Registrant** includes any Recognized Student Organization(s) as well as any person(s) currently enrolled at or employed by the University who:

1. requests to use University Space;
2. is primarily responsible for planning, funding, and executing the Event; and
3. is so associated with the Event that a reasonable person would conclude the organization or person is primarily responsible for it.

The **Space Usage Committee** is a committee composed of Facility Operators, the Chief Diversity Officer, the Chief of University Police, the University Risk Manager, and one faculty member from the University's Cultural Life Programs Committee or their designees.

A **University Space** is any property owned, leased, or operated by the University.

3. How to Request a University Space

Because the University may require additional consideration before granting a reservation, Internal and External Registrants should make a space request no later than 14 days prior to an Event. Failure to submit a request within 14 days may result in the request being denied without consideration.

To request athletic space, including but not limited to Timmons Arena, contact Athletics at [864-294-3267](tel:864-294-3267).

To request space in the Physical Activity Center (PAC) or challenge course, contact Campus Recreation at [864-294-2414](tel:864-294-2414).

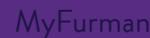












at [864-294-2030](tel:864-294-2030) or use
best academic space.

, both internal and external,
should be directed to Conference and Event Services at [864-294-2391](tel:864-294-2391).

4. Fees

All Registrants should contact the appropriate Facility Operator regarding applicable fees. Internal

5. Insurance

External Registrants are responsible for insuring their own property and any business income/extra expense exposure. Under no circumstances will the University be liable for any loss or damage to any property of Registrants.

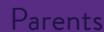
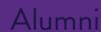
6. Approval Process

Space requests can generally be approved by the Facility Operator. However, circumstances like the following may prompt the need for additional consideration by the University prior to granting a reservation:

1. Events using outside food services or catering;
2. Events using outdoor spaces that also include amplified sound, facilities assistance (e.g. tables, chairs, trash cans, tents, power), traffic and parking assistance (e.g. road closures, clearing lots, directing traffic), art exhibitions, athletic competitions not sanctioned by the NCAA, runs/walks, or carnival rides;
3. Events open to the general public that, based on the expected number of attendees or otherwise, may congest free movement around campus, become targets for increased criminal activity, become newsworthy, or otherwise require additional logistical support from campus staff;
4. Events that require contracts for talent such as speakers, musical performances, etc. (Internal Registrants may not sign talent contracts. Students should refer contractual matters to the Office 







Facility Operator can request may be forwarded

may send the request

back to the Facility Operator for approval.

7. Space Usage Committee

The Space Usage Committee meets as needed to consider space requests. Pending requests may be deferred for any length of time or for any reason. The committee is chaired by the University's Risk Manager and may meet in person, by phone, or electronically. All decisions of the committee are made by a simple majority vote. Quorum exists so long as the University's Risk Manager, the appropriate Facility Operator, and the Chief of University Police or their designees are able to participate. Until the Space Usage Committee makes a decision, the requested space can be held so no other Internal or External Registrants may request it.

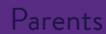
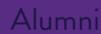
In considering whether to approve the use of University Space, the Space Usage Committee is guided by best practices for safe and orderly Events. These practices include, but are not limited to:

1. University-wide events, such as Convocation, Commencement, Homecoming/Reunion, orientation, and Family Weekend have priority over all other events. Similarly, religious observances of a particularly solemn nature receive deference in scheduling. University-wide events as well as religious observances can be found on the University calendar, which is located [here](#).
2. The time, location, and other logistical matters of an Event must not disrupt or otherwise interfere with the operation of the University.
3. Internal and External Registrants bear responsibility for ensuring that the Event is accessible to individuals with disabilities, including but not limited to provision of interpreters, subtitles, Braille, or other reasonable accommodations.
4. Internal and External Registrants must demonstrate the ability to pay for all costs associated with the Event at the time of the space request.









Registrant remains fully

consistent with the purposes of

the organization.

8. Events registered by students must not violate the Code of Conduct. Requests that the Space Usage Committee reasonably believes will violate the Code of Conduct will be denied.
9. Events that would raise alarm on campus must have a plan that the Space Usage Committee deems appropriate for providing notice to the community prior to the Event (e.g. firing of a weapon, the setting of a fire, the use of sirens, the use of bullhorns, etc.).

Before denying a request, the Space Usage Committee may advise Internal Registrants of any alterations to the Event that would allow for approval. This same courtesy is not extended to External Registrants. Decisions by the Space Usage Committee are final, including but not limited to whether a registrant is deemed internal or external as well as whether the request for space involves an Event.

8. Failure to Comply with Policy

The University, through its Facility Operators, the Space Usage Committee, or other appropriate University personnel, will ensure the use of University Space and associated Events comply with this policy in the following ways:

1. Any Internal Registrant who uses University Space for an Event without prior approval may have that Event relocated or canceled if the University learns of the violation prior to or during the Event. If the University learns of an Internal Registrant's violation after the Event, the University may take action that includes, but is not limited to, issuing a written warning, suspending privileges to use University Space for a period of time, referral to campus disciplinary processes, or pursuing any other legal remedies available to the University.
2. Any External Registrant who uses University Space for an Event without prior approval may have that Event canceled if the University learns of the violation prior to or during the Event. If the University learns of an External Registrant's violation after the Event, the University may take action that includes, but is not limited to, issuing a written warning, permanently suspending



How to Apply

Visit Furman

ABOUT

ACADEMICS

Give

Parents

Alumni

News

MyFurman

execute an Event

includes, but is not limited to,

for a period of time,

referral to campus disciplinary processes, or pursuing any other legal remedies available to the

University. If the University determines an External Registrant did not execute an Event consistent

with the Registrant's space request, the University may take action that includes, but is not limited

to, issuing a written warning, permanently suspending privileges to use University Space, issuing a

no trespass order, or pursuing any other legal remedies available to the University.

- 4. If any member of the University community submits a written complaint to the chair of the Space Usage Committee regarding an Event, either before or after the Event, the chair will decide if a formal review is necessary. If formal review is called for, the Space Usage Committee will review information it deems relevant to understand the complaint and take whatever action it determines is appropriate to provide resolution.

9. Impromptu or Spontaneous Events

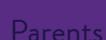
Vigils, forums, celebrations, or other unique Events that, by their nature, primarily benefit the University community and under no reasonable set of circumstances could meet the 14-day requirement may be granted the use of University Space provided that such Events receive expedited review by the Vice President for Student Life (for an Event that primarily benefits the University's students) or by the Provost (for all other Events). The expedited review process is only available to Internal Registrants.

The University strongly encourages its Internal Registrants to pursue an expedited review in order to insure a safe and successful Event. However, the University supports and acknowledges that sometimes spontaneous or impromptu Events by individuals employed by or enrolled at the institution are pivotal to achieve the principles of a liberal arts education. Prior to terminating a spontaneous or impromptu Event by individuals employed by or enrolled at the institution, the University will review whether relocation to another space on campus is appropriate. This same courtesy is not extended to any organization or person who would be considered an External Registrant under this policy. The following University Space is not available for spontaneous or impromptu Events:










rooms, and meeting spaces
at hours of the

5. Student Health Center, counseling services, public safety services, and surrounding green space or grounds (including, but not limited to, sidewalks, access roads, parking areas, etc.), communication systems, utilities, or other facilities or services vital to the continued functioning of the University.

10. Disorderly Conduct Related to Events

All Events must comply with all applicable laws, ordinances, rules, and regulations of any federal, state, or local government or administrative agency. Additionally, all Events must strictly comply with all applicable University policies and procedures.

Conduct that obstructs or disrupts teaching, administration, University procedures and activities, or other authorized activities on University premises, including but not limited to Events hosted by Internal or External Registrants is prohibited.

Additionally, conduct that impedes the rights of an Event's attendees-including, but not limited to, excessive noise, continually interrupting a speaker, preventing an audience from seeing/engaging with a speaker during an Event, blocking entrances or exits, or impeding free movement-is prohibited.

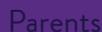
Finally, use of masks or costumes that obscure identity, brandishing of weapons or items that could reasonably be believed to be weapons, words and actions that may incite violence, physical altercations, and any other act a reasonable person would believe is designed to intimidate or threaten participation in an Event is prohibited. Masks, costumes, and stage weapons used by cast members during a Furman-approved theatrical production are exempted.

Disorderly conduct as outlined above during an approved Event may subject an individual to removal, referral to campus disciplinary proceedings, or other legal action available to the University.

Picketing, distributing literature, silent or symbolic protests (e.g., holding signs, standing, etc.), or short and spontaneous verbal reactions to a speaker are acceptable forms of protest and dissent, as long as they do not result in the disorderly conduct above outlined. In order to reasonably accommodate 








...or written approval. ...st or plea, as well as set-
ting up a table or other temporary structure for the same purpose. No individuals or groups will be given permission to solicit on a door-to-door basis.

Anyone requesting to set up tables in high-traffic areas must contact the appropriate Facility Operator to obtain written approval. Furthermore, all solicitations aimed toward students should be directed to Student Life for approval. Outside religious organizations are not allowed to solicit on campus without prior written approval from the Chaplaincy. Religious student organizations are expected to conduct ministry in accordance with the [Religious Council's Guidelines](#). Any fliers, posters, banners, or other print material must comply with the University's [Posting of Signs and Banners Policy](#).

Events only open to members of a church, synagogue, mosque, or other religious body are not considered solicitation. However, if the Event is open to anyone or the religious group will invite guests from the University or local community, the Event must receive prior written approval from the Chaplaincy.

2. University Images, Symbols, & Logos

Taking photographs or videos of the University campus (whether internal or external) is permitted for personal use only. All commercial and political uses of such images are prohibited without the prior approval of University Communications. Similarly, use of unmanned aerial vehicles or drones while on University property is prohibited without prior approval. The logo and name of the University are registered trademarks and cannot be used without permission from the University.

The University recognizes the need for registered student groups and other University sanctioned organizations and individuals to be allowed creative freedom to communicate their activities, services, and ideas to the campus community. It is also considered important for said groups to use Furman University symbols and logos appropriately. Information on the display and/or use of University symbols and/or logos may be accessed [here](#)

3. Visiting Campus



[How to Apply](#)[Visit Furman](#)

applies to all Employees

organized under the laws

[ABOUT](#)[ACADEMICS](#)[Give](#)[Parents](#)[Alumni](#)[News](#)[MyFurman](#)

I. Purpose

The University is committed to the highest possible standards of ethical, moral, and legal business conduct and to maintaining an environment in which Employees can report Misconduct without fear of retaliation. In connection with this commitment to integrity and open communication, this Policy aims (1) to provide a means by which Employees may raise concerns regarding unethical conduct, violations of the University's policies, or illegal practices (including but not limited to questionable accounting or the reporting of fraudulent financial information), (2) to facilitate cooperation in any official inquiry or investigation by any court, agency, or other law enforcement or governmental body, and (3) to reassure Employees that they will be protected from harassment, discrimination, reprisals, or victimization for reporting such concerns.

II. Definitions

For purposes of this Policy, the following terms shall have the meanings set forth below:

1. The term “**Complainant**” means a person who reports a concern pursuant to the procedures set forth in this Policy.
2. The term “**Employee**” means and includes all employees of the University, including but not limited to part-time employees, temporary employees, and any person under an employment contract or similar arrangement with the University, and shall, for purposes of this Policy only, include trustees of the University and volunteers.



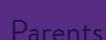
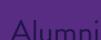
[How to Apply](#)[Visit Furman](#)[ABOUT](#)[ACADEMICS](#)[Give](#)[Parents](#)[Alumni](#)[News](#)[MyFurman](#)

1. **Official Investigations.** The University encourages its Employees to provide truthful information in official inquiries or investigations.
2. **Reporting Misconduct.** The University encourages its Employees to raise Good Faith concerns about suspected Misconduct by the University itself, by its Employees, or by others on its behalf.
 1. **Purpose.** This Policy is intended to be used for serious and sensitive issues that cannot be addressed by another University policy. Ordinarily, reports of Misconduct should be made under the University's grievance procedures. If an Employee believes that those procedures have not adequately addressed a concern or believes that the grievance procedures are unable to address a concern, the individual may follow the procedures set forth in this [Section III.2](#).
 2. **Reporting Options.** Complainants may report concerns relating to Misconduct in of the following ways:
 1. By contacting the Complainant's supervisor; or
 2. In the event the Complainant is not comfortable sending a report to his or her supervisor, by contacting the University's Vice President for Finance and Administration (the "VP") or the confidential and anonymous Campus Conduct Hotline (866-943-5787).
 3. Reports should describe in detail the specific facts demonstrating the basis for the belief that Misconduct has occurred.
 3. **Timing.** The University encourages its Employees to report Misconduct as soon as possible so that timely action may be taken.
3. **How the Report Will Be Handled.** All reports made under this Policy will be taken seriously. The University has designated the VP to coordinate any necessary action in response to a report of Misconduct (if the VP is implicated in the report, he or she shall recuse him- or herself from the proceedings, and the President of the University shall select an appropriate officer of the University to continue the proceedings). The VP shall determine whether an investigation is

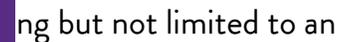
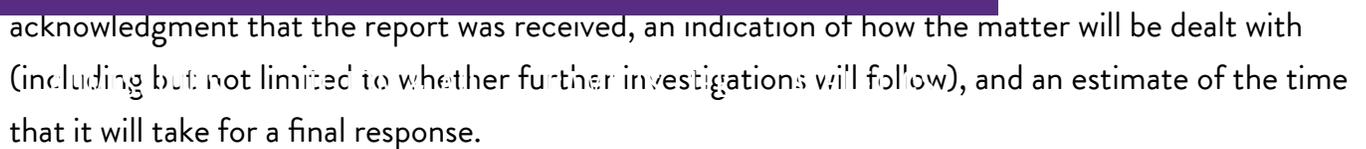


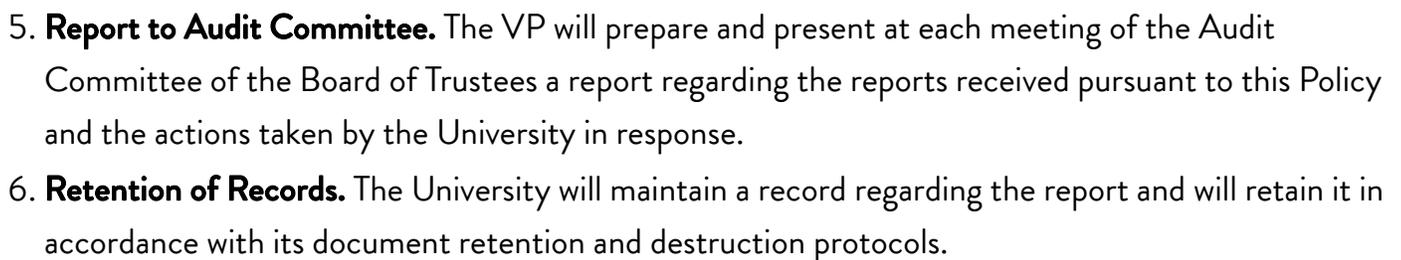




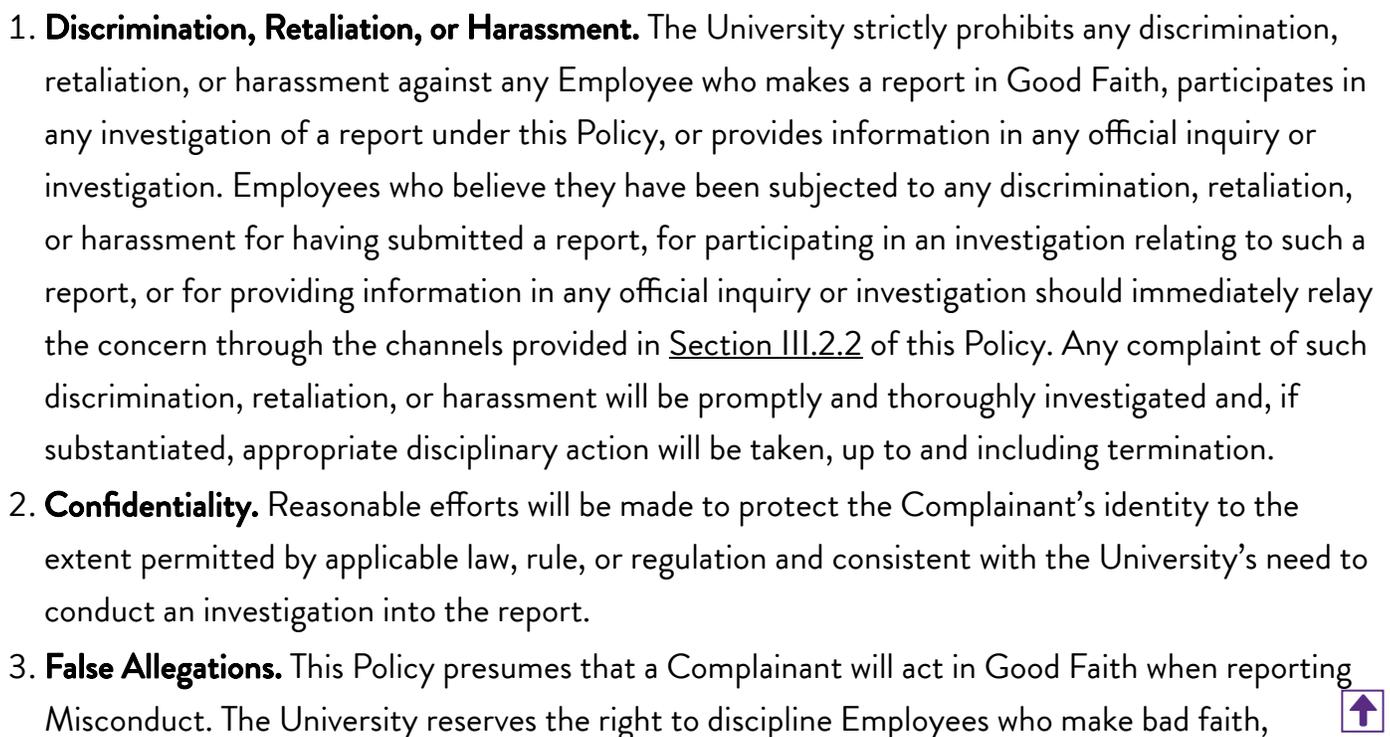






- 
5. **Report to Audit Committee.** The VP will prepare and present at each meeting of the Audit Committee of the Board of Trustees a report regarding the reports received pursuant to this Policy and the actions taken by the University in response.
 6. **Retention of Records.** The University will maintain a record regarding the report and will retain it in accordance with its document retention and destruction protocols.

IV. Safeguards

- 
1. **Discrimination, Retaliation, or Harassment.** The University strictly prohibits any discrimination, retaliation, or harassment against any Employee who makes a report in Good Faith, participates in any investigation of a report under this Policy, or provides information in any official inquiry or investigation. Employees who believe they have been subjected to any discrimination, retaliation, or harassment for having submitted a report, for participating in an investigation relating to such a report, or for providing information in any official inquiry or investigation should immediately relay the concern through the channels provided in [Section III.2.2](#) of this Policy. Any complaint of such discrimination, retaliation, or harassment will be promptly and thoroughly investigated and, if substantiated, appropriate disciplinary action will be taken, up to and including termination.
 2. **Confidentiality.** Reasonable efforts will be made to protect the Complainant's identity to the extent permitted by applicable law, rule, or regulation and consistent with the University's need to conduct an investigation into the report.
 3. **False Allegations.** This Policy presumes that a Complainant will act in Good Faith when reporting Misconduct. The University reserves the right to discipline Employees who make bad faith, 

How to Apply

Visit Furman

seem necessary and

ABOUT

ACADEMICS

Give

Parents

Alumni

News

MyFurman



FURMAN

3300 Poinsett
Highway
Greenville, SC
29613
864.294.2000

How To
Apply

Visit
Campus

My Furman

News

Departments

Business and
Community Visitors

Employment University Calendar

Legal Notices

Library

Give

Contact Furman

Campus MapLocation



All catalogs © 2025 Furman University. Powered by Modern Campus Catalog™.

