



Student Handbook

Important Campus Resources and Associated Policies

Student Employment

Student Employment at Mount Holyoke College is managed by the Office of Student Financial Services, but intersects with a variety of offices around campus including: Payroll, Human Resources, LITS, Dining Services and student employers across campus.

WHERE TO FIND EMPLOYMENT	+
WORK STUDY	+
LOCATING A JOB	+
REQUIRED DOCUMENTS	+

EMPLOYMENT SCHEDULES	+
STUDENT RESPONSIBILITIES	+
MORE INFORMATION	+

Student Financial Responsibilities and Financial Aid

PAYMENT OF BILL	+
IMPORTANT FINANCIAL AID POLICIES FOR UNDERGRADUATE STUDENTS	+
FINANCIAL AID POLICIES FOR GRADUATE STUDENTS	+

Insurance

The following information is provided to inform students about the insurance coverage that the College may purchase, and how the coverage may apply to students. The descriptions of coverage are not intended to, nor do they supplement, amend or modify any insurance policy terms and conditions. The College reserves the right at all times to modify its insurance coverage, terms, conditions and limits without notice to any person or entity, including students, faculty or staff. Students may wish to make adjustments in their own coverage if they feel that it would be appropriate to their interests.

MEDICAL	+
TRAVEL ACCIDENT	+
AUTO	+

PERSONAL VEHICLES ON CAMPUS	+
PROPERTY	+
LIABILITY	+
WORKERS' COMPENSATION	+

Library, Information, and Technology Services (LITS)

Mount Holyoke’s Library, Information, and Technology Services (LITS) provides library and information technology support for the college. There are three library locations: Williston Library, Pratt Music Library, Language & Culture Commons. The general library collections support the curriculum, with strengths in gender and sexuality studies, interdisciplinary studies, and environmental and sustainability studies. The library spaces include group study rooms and a beautiful, welcoming reading room (a favorite with students) in an English Gothic architectural style.

LITS also boasts a robust archival collection located on the ground floor of Dwight Hall. Archives and Special Collections documents the history of Mount Holyoke College through letters, photographs, scrapbooks, departmental records, and artifacts. Students are welcome to visit and use the primary research materials and Rare Books Collection.

USE OF THE COLLEGE’S ELECTRONIC AND COMPUTING RESOURCES

As a part of the institution’s physical facilities and academic and social infrastructure, Mount Holyoke College acquires, develops and maintains computers, computer systems and networks. These resources are owned by the College and intended for College-related purposes, including direct and indirect support of the College’s teaching and research, administrative functions, student and campus life activities, and the free exchange of ideas among members of the College community and between the College community and the wider local, national and world communities.

The rights of academic freedom and freedom of expression apply to the use of College computing resources, as do the responsibilities and limitations associated with those rights. The use of College computing resources, like the use of any other College-

provided resource or College-related activity, is subject to the normal requirements of legal and ethical behavior within the College community.

Legitimate use of a computer, computer system or network does not extend to whatever is technically possible. Users must abide by all applicable restrictions, whether or not they are built into the operating system or network, and whether or not they can be circumvented by technical means.

All users of College computing resources must:

- Comply with all federal, state and other applicable law, all applicable College rules and policies and all applicable contracts and licenses.
- Use only those computing resources that they are authorized to use and use them only in the manner and to the extent authorized.
- Respect the privacy of other users and their accounts, regardless of whether those accounts are securely protected.
- Respect the finite capacity of the College's resources and limit use so as not to consume an unreasonable amount of those resources or to interfere unreasonably with the activity of other users.
- Refrain from using those resources for personal commercial purposes or personal financial or other gain not related to the mission of the College.
- Refrain from stating or implying that they speak on behalf of the College and from using College trademarks and logos without authorization to do so.
- Be attentive to computer problems that may be the result of malware, viruses, spyware, keystroke loggers or other invasive software.

Respect for intellectual labor and creativity is vital to academic discourse and enterprise. This principle applies to works of all authors and publishers in media. It encompasses respect for the right to acknowledgement, right to privacy, and right to determine the form, manner and terms of publication and distribution. Because electronic information is volatile and easily reproduced, respect for the work and personal expression of others is especially critical in computer environments. Violations of authorial integrity, including plagiarism, invasion of privacy, unauthorized access, and trade secret and copyright violations, may be grounds for sanctions against members of the academic community.

SECURITY AND PRIVACY OF THE COMPUTING RESOURCES



POLICY ON AUDIOVISUAL RECORDINGS IN THE CLASSROOM



Parking

Student guests to campus who need extended parking must obtain a permit from the Parking Office. Guest passes may also be requested through a guest parking form on the website <https://offices.mtholyoke.edu/parking>.

Guest passes may only be issued once per semester for a 2 week period to comply with the overnight guest policy in the student handbook. The

Parking Office will review extended parking permit requests and may deny renewal privileges to extended visitors. There is no charge for visitor passes. You can review all parking policies at

https://offices.mtholyoke.edu/parking/rules_regulations. Contact the Parking Office for additional information at [413-538-2514](tel:413-538-2514) Monday through Friday 8:30 am-4 pm or email parking@mtholyoke.edu.

[VISIT
MOUNT
HOLYOKE](#)

[REQUEST
INFORMATION](#)

[APPLY](#)

MOUNT HOLYOKE

50 College Street
South Hadley, MA 01075
USA

[413-538-2000](tel:413-538-2000)

[Academics](#)

[Admission & Financial Aid](#)

[Student Experience](#)

[Why Mount Holyoke](#)

[Giving](#)

[Directory](#)

[Events](#)

[Academic
Calendar](#)

[Athletics](#)

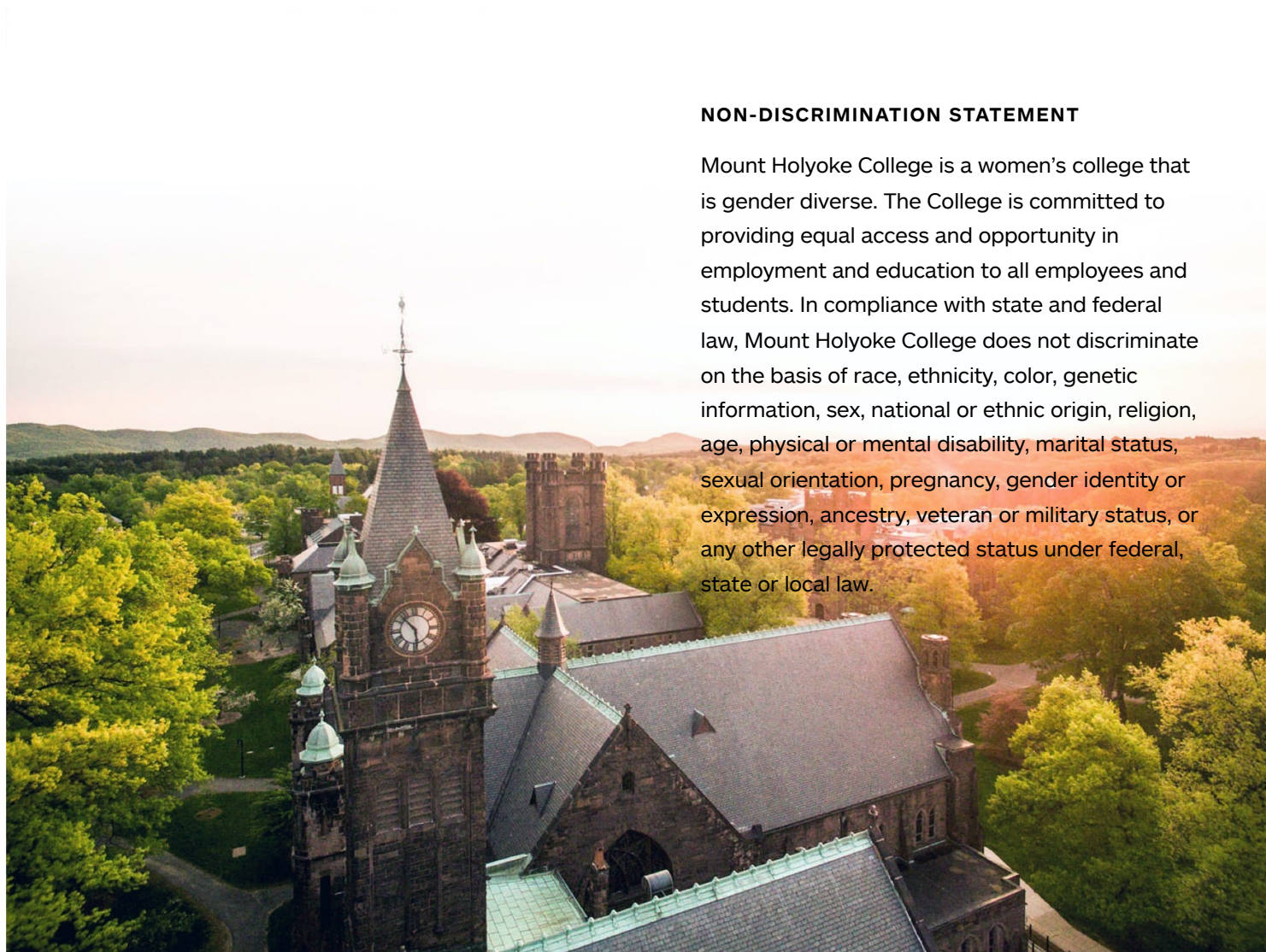
[Careers](#)

[Campus Map](#)

[Consumer
Information](#)

Connect with Us





NON-DISCRIMINATION STATEMENT

Mount Holyoke College is a women's college that is gender diverse. The College is committed to providing equal access and opportunity in employment and education to all employees and students. In compliance with state and federal law, Mount Holyoke College does not discriminate on the basis of race, ethnicity, color, genetic information, sex, national or ethnic origin, religion, age, physical or mental disability, marital status, sexual orientation, pregnancy, gender identity or expression, ancestry, veteran or military status, or any other legally protected status under federal, state or local law.

[Copyright © 2025 Trustees of Mount Holyoke College](#)

[Digital Privacy Statement](#)

[Terms of Use](#)

[Land Acknowledgement Statement](#)

[Accessibility Barriers Form](#)