

**Northwestern State University
Policy on Public Speech, Assembly and Demonstrations**

Based on 1st & 14th Amendments but does indicate that these freedoms are not absolute.

Northwestern State University has the right to regulate registration of an event considering the time, place and manner of public speech, assembly and demonstration.

Registration:

- Complete application form (see page 2) including specified requests for event approval
- Apply at least 24-48 hours or more prior to the actual event date
- Processing may take up to 72 hours for non-student groups or groups outside the campus community
- Dean of Students, or designee, makes every effort to approve applications quickly; however, applicants may not take action until an application is approved
- Requested event cannot:
 - interfere with another approved event
 - interfere with University operations
 - be scheduled during other major University events—as determined by Student Affairs

Time: Limited to one, 2-hour time period every 7 days, commencing on Monday

Place: University designated 3 specific campus locations:

- **Student Union Plaza**
- **Prather Coliseum East Parking Lot (next to the tennis courts facing the coliseum)**
- **Green Space between CAPA and Varnado Hall**

*The person or organization applying will choose only 1 location.

Manner:

- Approved by Dean of Students or designee
- Peaceful
- Restricted to specified location
- No harmful acts, destruction or defacement of property, physical assaults or threats thereof
- May not display or threaten to use or display firearms, explosives or weapons of any type
- Amplification devices cannot be used in the Student Union Plaza
- May not obstruct, disrupt, or attempt to force the cancellation of any event sponsored by the University or by any users authorized to use University facilities
- May not block ingress or egress to roadways, buildings, exterior patios or plazas or gathering places
- Speech cannot be projected into private areas or so to disrupt University classes or administrative functions

Sanctions:

- Individuals and student groups/organizations are subject to all sanctions in the NSU Student Code of Conduct.
- Individuals and student groups/organizations are subject to all sanctioning under the local, state and federal laws.

Non-Endorsement

- University does not endorse any group and makes no guarantees for any group.

Video/Audio Taping:

- University reserves right to video/audio tape any public speech, assembly or demonstration.

Application for Public Speech, Assembly or Demonstration

Any individual or organization may publically demonstrate in a peaceful manner after attaining the permission of the Dean of Students, or designee. Email coninef@nsula.edu, write or visit room 309 Student Union, NSU, Natchitoches, LA 71497, call Ph. 318-357-5286, or FAX, 318-357-6502.

This application must be submitted to the Office of the Dean of Students at least 24 hours (students) or 72 hours (individuals or groups not affiliated with the University) prior to the date of the event. Note: It may take up to 72 hours for approval.

1. The applicant's name: _____
2. Organization represented _____
3. Current Address: _____
 Street or house #: _____ City: _____ State: _____ Zip Code: _____
4. Phone Number: _____
5. Email _____
6. Student ID or DL# if non-student _____
7. Date of birth _____
8. The proposed location from designated areas _____
9. The date and time for the assembly or demonstration _____
10. The anticipated number of participants _____
11. List of authorized representatives of the organization who will be present along with their contact information (attach list);
12. The purpose of the assembly or demonstration _____
13. Signature of the applicant or, if an organization, authorized representative _____
14. Approved: _____
 Dean of Students, or designee

The applicant is responsible for any facility use fee along with any charges associated with the required University support staff, i.e. police officers.

The Dean of Students, or designee, shall approve properly completed application unless there are reasonable grounds to believe that:

- a. the applicant or organization is under a disciplinary penalty prohibiting publicly assembling or demonstrating;
- b. the applicant or organization is under state or federal indictments or court orders;
- c. the applicant or organization failed to follow policy at a previously scheduled event;
- d. the proposed location is unavailable or inappropriate at the time requested;
- e. the proposed date and time are unreasonable or not made in a timely manner;
- f. the assembly or demonstration would unreasonably obstruct pedestrian or vehicular traffic;
- g. the speech will constitute a clear and present danger to the institution's orderly operation, to students, faculty or staff, or property, through advocacy of immediate action.